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CLIENT REGISTRATION FORM

Please complete in block letters and tick where applicable

1. Promoter's Details

Title: Surname:

Name(s):

Date of birth:..... Identity Number:

Nationality:

Telephone Number: Cellphone Number:

Postal Address:

E-mail Address:

2. Business Details

Registered Unregistered New Existing

Industry

Agriculture Agro processing Manufacturing Services

Energy Tourism ICT Infrastructure

Transport Mining Other (Specify.....)

Sector

Animal Farming Crop Farming Food Processing Solar Energy

Waste Management Recycling Education Financial Services
Arts/Crafts Forestry Other (Specify.....)

Description of business.....
.....
.....
.....
.....

Location..... Number of employees:

Finance required: Loan: Amount.....
 Equity: Amount.....

Collateral:

3. Available Documents (Lending Requirements)

- Application letter
- Company resolution to borrow (on company letter)
- Business Plan
- Certificate of Incorporation
- Memorandum and Articles of Association
- Form J
- Form C (if applicable)
- Trading License
- Tax Clearance
- Company proof of residence (utility bill not older than 3 months / lease agreement)
- Directors' ID copies

- Directors' Personal Balance Sheets
- Directors CVs
- Foreign Directors' Work permits (if applicable)
- Audited Financial Statements (for last two years - existing business)
- Latest Management Accounts
- Debtors and Creditors Aged Analysis
- Cash flow Projections (Monthly for first year, annually for loan period)
- Bank statements for last 3 months
- Pro Forma Financial Statements (new business)
- Key Personnel CVs
- Quotations (not older than 3 months)
- Insurance Quotations
- Supplier(s) agreements
- Proof of Collateral (e.g. Property valuation, Directors' contribution) (if applicable)

4. Declaration

I declare that the information in this application form is complete and true and that I have not withheld no information whatsoever that may tend in any way to increase the Corporation's risk or influence their decision regarding this application and I further undertake to exercise all reasonable precautions for the safety of the business plan proposed.

Date.....

Signature: